ALAMAH COLLEGE

Dear Parents,

## RE: COVID-19 OUTBREAK AND TERM 3 COMMENCEMENT

On behalf of Salamah College staff, Salamah College would like to extend its best wishes and congratulations to all students, families and friends on the occasion of Eid Ul-Adha Al Mubarak.

The school will send a notification regarding the Eid break that will take place in Week 2 of Term 3. Happy Eid El-Adha!

## THE START DATE FOR TERM 3

You will have by now seen that the Premier has announced that the existing State Government restrictions that apply to Greater Sydney and those that apply to Regional NSW will extend until midnight on Friday 16 July and possibly beyond. This is to avoid another lockdown in the future, which given today's news seem to be more likely. We would like to thank our families for their continued cooperation and patience as the School manages the evolving situation of the COVID-19 outbreak. Salamah College continues to take a precautionary approach based on the latest medical advice from the Government and Health Authorities.

The School's Board and Executive Team have been meeting regularly to discuss the best possible response to the latest COVID-19 outbreak. As advised by the NSW Government, students must continue their learning from home as of Tuesday 13 July until Friday 16 July inclusive, at this stage.

Year 11 and 12 students are still required to attend, particularly to access direct support for the practical components of their courses and for the Year 12 Students to sit their HSC Trials 1 Examinations as per the timetable issued previously. Term 3 Online learning for all Kindergarten to Year 10 students will commence officially on Tuesday 13 July 2021 until Friday 16 July 2021 at this stage.

# **ONLINE LEARNING**

Online learning for Salamah College students (K-Y10) will be facilitated using a combination of our online platforms; Moodle, Dojo and Microsoft Teams. Primary School students studying Online will be introduced to Microsoft Teams in addition to Moodle. Primary School teachers will schedule a few Microsoft Teams sessions each day to allow for face-to-face instructions and delivery. Secondary School students will be using Microsoft Teams as per their scheduled timetable that was provided to them towards the end of Term 2. A copy of all timetables for all classes will be posted on Class Dojo and emailed to all parents and students.

#### STUDENT ATTENDANCE

In line with School Policy and legislative requirements, student attendance must be registered for on-site and online remote learning. All online students are required to log in their presence. Primary students must log onto Moodle and Microsoft Teams at 9:00 am and Secondary students must log onto Microsoft Teams by 8:40am daily. Attendance is monitored by class teachers and executive members. If your child is unable to attend his or her online or on-site classes, please notify the class teacher and call the Administration Office to explain such absence. Alternatively, you could send an email to admin@salamah.nsw.edu.au to inform the school of such absence.

#### COMMUNICATION

Parents who have any academic concerns about their child(ren) are requested to communicate directly with the class teachers via email or ClassDojo.

Questions or concerns relating to the general well-being of the children or the general teaching arrangements for home learning plans can be directed to the School on the following Email address:

admin@salamah.nsw.edu.au

## **PARENT GUIDELINES**

The School will continue to implement its risk management strategies in relation to all interactions between all members of the School community. Face to face interactions staff and parents will not take place at this stage. All communications can be exercised via email, telephone or online communication between parents and the School. Parents and non-essential visitors will not be allowed on school premises until further notice as advised by the NSW Government and the Health Authorities. In this regard, parents are kindly required to promote and model good hygiene to their children at home and to raise their children awareness about Covid 19.

Parents of students studying Online, are requested to establish routines and expectations from the first day of Term 3. Students should begin their studies as per their timetable and the guidelines provided and are expected to maintain normal school day routines as far as possible. It is important that parents set these expectations for their children and support them throughout the day.

In supporting parents to properly manage their children online learning we have organised a Zoom Meeting for all parents to attend. This meeting will explain all matters related to the proper use of Teams, and Moodle. In addition, a series of documents with clear guidelines and instructions will be sent to all parents to use as a guide when accessing or assisting their children on Teams or Moodle.

A link to this zoom session will be sent straight to your mobile phone number. The Meeting will take place on Monday 12 July 2021 at 12:00pm. If you happen to miss this session, you can watch on the school YouTube channel. The session will be uploaded after it is finished.

#### **HELPDESK**

If students or parents encounter any issues with their school-issued email accounts, their access to Microsoft Teams, Moodle or ClassDojo, or if they have any questions regarding the usage of Moodle or Microsoft Teams they can email <a href="mailto:ict@salamah.nsw.edu.au">ict@salamah.nsw.edu.au</a>.

Our priority is to ensure the safety, health, and welfare of our students, staff, and their families. We ask all families to act supportively, maintain calm and keep communication open with the School.

May Allah protect our children, our families, and our communities from any form of harm or illness. I pray for you and your family to remain safe during this difficult time. If you have any general concern, please do not hesitate to email me directly.

Eid Mubarak.

Yours sincerely,

Wissam Saad **PRINCIPAL** 

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